

**DRAFT Corporate Overview Scrutiny Committee Forward Work Programme
2021/22**

Dates	Topic	Purpose	Lead	Executive / Council
Friday 16th July 2021 Deadline: 2nd July 2021	1. Joint Finance and Performance report	Performance Monitoring Members to receive the end of year report for 2020/21, for consideration.	Gemma Wasley	Executive 21 st July 2021
	2. Workforce Strategy	Pre Decision To consider the workforce strategy including change in circumstances following COVID and future working arrangements.	Andrea Prosser	Executive 21 st July 2021 Council 29 th July 2021
	3. Minimum Revenue Provision (MRP) Policy Revision	Pre Decision To consider and recommend the revision policy for adoption by Council.	Rhian Hayden	Council

Dates	Topic	Purpose	Lead	Executive / Council
Friday 10 th September 2021	1. Counter Terrorism – Chanel Duties and Contest	Pre Decision Review of Local Authority Plan to implement responsibilities.	Bernadette Elias Andrew Parker	Executive
	2. Assessment of Performance	Performance Monitoring To consider the Assessment of performance against the Corporate Plan prior to approval by Council.	Gemma Wasley	Executive 22 nd September 2021 Council 30 th September 2021
	3. Treasury Management – Outturn 2020/21	Budget Monitoring Provides the Treasury Management out-turn position for the 2020/21 financial year, including details of all Treasury management activities undertaken during the year.	Rhian Hayden	Council 30.09.21
	4. Communications Strategy Quarterly Monitoring	Performance Monitoring To consider the performance of the Communication Strategy focus on the impact of the strategy during COVID19 Pandemic	Bernadette Elias	Executive 22.09.21
	5. Commercial Strategy Quarterly Monitoring	Performance Monitoring To consider performance of the Commercial Strategy, focus Strategic Commercial Board element. In depth look at each of the 5 elements	Bernadette Elias	Executive 22.09.21
	6. Review of staff attendance 2020/21, as at end of March 2021	Performance Monitoring To undertake an annual review of staff sickness absence.	Andrea Prosser	Executive Info Item
	7. CCTV	Performance Monitoring To consider the latest position in relation to CCTV.	Bernadette Elias	Executive 22.09.21
INFORMATION ITEMS				
	Welsh Language Annual Report	Information To receive the annual report.	Andrew Parker	Executive Info Item

Dates	Topic	Purpose	Lead	Executive / Council
Friday 22nd October 2021	1. Welsh Language Promotion Strategy	Pre Decision Policy review and development.	Andrew Parker	Executive 10.11.21
	2. Recovery – Workforce	Performance Monitoring To ensure that Members are aware of arrangements to support the workforce recovery and renewal activity from the pandemic and to monitor progress.	Andrea Prosser	Executive 10.11.21
	3. Medium Term Financial Strategy / Bridging the Gap	Performance Monitoring To provide Members with an update on the MTFS / Bridging the Gap programme.	Rhian Hayden Bernadette Elias	Executive 10.11.21 Council 25.11.21
	4. Annual Health and Safety Report	Performance Monitoring To monitor the performance of the Annual Health and Safety report and to influence areas of focus.	Andrea Prosser	Executive Info Item

Dates	Topic	Purpose	Lead	Executive / Council
Friday 3rd December 2021	1. Communications Strategy Quarterly Monitoring	Performance Monitoring To consider the performance of the Communication Strategy focus on the impact of the strategy during COVID19 Pandemic	Bernadette Elias	Executive - 15.12.21
	2. Commercial Strategy Quarterly Monitoring	Performance Monitoring To consider performance of the Commercial Strategy, focus Strategic Commercial Board element. In depth look at each of the 5 elements	Bernadette Elias	Executive – 15.12.21
	3. Treasury Management – Mid-Year Review	Budget Monitoring To scrutinise the Treasury Management activities carried out by the Authority during the first half of the 2021/22 financial year.	Rhian Hayden	Council – 27.01.22
	4. Joint Finance and Performance report	Performance Monitoring Members to receive quarters 1 and 2 for consideration.	Gemma Wasley	Executive 15.12.21

Dates	Topic	Purpose	Lead	Executive / Council
Friday 4th February 2022	CCTV Annual Monitoring Performance reporting	Performance Monitoring Members to consider the annual report.	Andrew Parker	Executive 02.03.22
INFORMATION ITEMS				

	Information Management Monitoring Report	Information To provide information of progress against identified action on a half yearly cycle.	Rhian Hayden	Executive Information
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Friday 18th March 2022	1. Treasury Management – Strategy Statement 2022/23	Budget Monitoring To present the Treasury Management Strategy, Investment Strategy and Minimum Revenue Provision (MRP) Policy recommended for adoption in the 2021/22 financial year.	Rhian Hayden	Council by 31 March 2022
	2. Capital Strategy Review	Performance Monitoring To consider the implementation of the Capital Strategy 2021/22.	Rhian Hayden	Council by 31 st March 2022
	3. Strategic Equality Plan	Performance Monitoring Members to be informed of the progress made to date against the priorities within the SEP and approve actions moving forward.	Andrew Parker	Executive 27.04.21
	4. Joint Finance and Performance report	Performance Monitoring Members to receive quarter 3 for consideration.	Gemma Wasley	Executive 27.04.21

Dates	Topic	Purpose	Lead	Executive / Council
Friday 29 th April 2021	1. Recovery – Workforce	Performance Monitoring To ensure that Members are aware of arrangements to support the workforce recovery and renewal activity from the pandemic and to monitor progress.	Andrea Prosser	Executive FWP 2022/23
	2. Communications Strategy Quarterly Monitoring	Performance Monitoring To consider the performance of the Communication Strategy focus on the impact of the strategy during COVID19 Pandemic	Bernadette Elias	Executive FWP 2022/23
	3. Commercial Strategy Quarterly Monitoring	Performance Monitoring To consider performance of the Commercial Strategy, focus Strategic Commercial Board element. In depth look at each of the 5 elements	Bernadette Elias	Executive FWP 2022/23
	4. Progress of the Agile Working Policy	Performance Monitoring To consider progress of the Agile Working Policy.	Andrea Prosser	Executive – FWP 2022/23

Dates	Topic	Purpose	Lead	Executive / Council
Dates for Items TBC	Audit Wales Reporting	Performance Monitoring As required linked to Audit Wales Programme.	Various	Audit
	Global Resettlement Programme	Pre Decision To consider the new items of the Global Resettlement Programme.	Bernadette Elias	
	Corporate Joint Committees			

